

**Access Plan 2022-2023 – Updated 15/09/2022**

| Feature                   | Description   | Actions to be taken   | Person responsible                             | Date to complete actions by  |
|---------------------------|---|---|--|--|
| Access to all class rooms | The school is all on one level and has mobiles for the Library & Intervention /SEN Manager office.  | Ramp already installed to library mobile.<br>New mobile has been installed for intervention and SEN with ramp.  | Site manager                                   | Completed  |
| Corridor access           | All corridors are accessible for wheelchairs and wide enough for manoeuvre.   | Corridors to be tidy and free from obstructions   | All school staff                               | Ongoing  |
| Toilets                   | Changing facility installed in the disable toilet for children that wear nappies.<br><br>Frame for toilets to enable physically impaired children to use the facilities.<br><br>Improved signage for toilets. | Annual maintenance checks for changing table.<br><br>Additional hand rails fitted for those with mobility issues.<br><br>To be designed and positioned to inform those with visual impairment and wheelchair users.   | Caretaker<br><br>SLT                           | Ongoing monitoring<br><br>Additional hand rails fitted as children move through the classes<br><br>Signage allocated |
| Fire alarms               | Currently auditory (two tone Klaxon) alarm in place.<br>Library has a howler alarm fitted.  | Ensure support is in place for hearing impaired pupils or staff to be escorted from premises when the alarm sounds.<br><br>Regular evacuation monitoring. All classes have updated plans for evacuation.<br><br>Fire wardens appointed for each class<br><br>Personal emergency evacuation plans completed for identified pupils. | All school staff<br><br><br><br>Class teachers | Ongoing  |

|                         |  |   |                  |         |
|-------------------------|--|---|------------------|---------|
| Doors                   | Newly installed doors are accessible for people standing and sitting in a wheelchair and they can see each other from either side of the door. Older doors are solid with high windows making this impossible. | When doors are replaced they will be accessible for all.  | Caretaker<br>SLT | Ongoing |
| Emergency escape routes | Labels well and clearly displayed throughout school.<br>Included in Caretaker checks.  | Continue to ensure signs are maintained.<br>Included in Caretaker monitoring and reported the Trust via EVERY software. | Caretaker<br>SLT | Ongoing |